

Access via Zoom. Minutes Recorded by: Dominika Barefoot

✓	Kelly Baskerville	President		Yvonne Appah	Advocacy
	Edythe Andison	Past President	✓	Nadeth Palmer	Chair Edmonton
✓	Anshu Gupta	Treasurer	✓	Catriona Blythe	Chair Red Deer
✓	Jennifer Boone	Education (outgoing)		Jasmine Hwang	Chair Calgary
✓	Cherryll de la Cruz	Education (incoming)	✓	Judy Ward Worrell	Communications (outgoing)
✓	Dominika Barefoot	Secretary (outgoing)	✓	Dave Patterson	Co-Communications (incoming)
	Jason Woytas	Secretary (incoming)	✓	Jessica Wilson	Co-Communications
✓	Brian Ward	Web Master		Vacant	President-Elect
✓	Toni Ma Chua	Membership			
					✓ = Attended

Action Items are highlighted in yellow.

	Topic	Information
1	Welcome and Intros	<ol style="list-style-type: none"> Meeting Opened at: 19:12 Agenda: Approval by Dave Petterson. Last meeting June 13th, 2023. Minutes Approval: Judy Worrell and Cherryll de la Cruz
2	Previous Business Actions:	<p>Annual General Meeting</p> <ul style="list-style-type: none"> Held on July 18th; thanks to everyone for your participation! We reached quorum and had great engagement. The meeting is recorded and posted on the website. Turn out supported by the people in attendance Dominika to have minutes done for Jason (at hand over) Total of 21 to 26 people attended <p>Annual Education Day</p> <ul style="list-style-type: none"> Catriona Blythe Registration is live (Jessica and Brian!)

		<ul style="list-style-type: none"> • Registrants rolling in, Jessica created a canva poster • The idea of self-care, panel members and knowledge to share • Breakfast, lunch and cake is included! • Deal for rooms • Competition to name the AGNA doll, the cake will be a part of it • Voting at the education day • Non-members can be part of the education day • Student rate, chapters to cover some of the cost or all for the cost (chapters) • There is a lot of work to do, send Catriona an email. • Will there be registrations at the door? <i>NO, as we need numbers for the food</i> • Talk about the baskets with the committee to promote self-care
3	New Business Actions:	
4	Reports Actions:	<p>Webmaster</p> <ul style="list-style-type: none"> • Busy time on the web, the education page is up. Some people were unable to pay for the conference, but Brian has since changed it and is fixed. • The option to purchase through pay pal • Other items on the website that were added (were mentioned previously), quiz maker etc. • Online courses can be uploaded, Brian will send more information • CGNA link should be rechecked to ensure it works • We need to update for the current chapter chairs and boards, Brian will add to page as sent updates • Confirm with Brian to ensure that the right people have access, and they can post and update pages, etc. • Zoom annual fee is \$2700 (500 to 1000 people) and weird email was sent to Kelly, is it spam? Maybe we could explore other opportunities? Do we need our own server? MSTeams is more money, Teams has a non-profit option. Google? We need to be careful about using USA servers like Meta, Twitter or other. <p>President</p> <ul style="list-style-type: none"> • Thank you everyone for supporting the Annual General Meeting! • Healthy Aging Alberta Summit 2023. October 10-12, in Calgary. (follow link for more information) <ul style="list-style-type: none"> ○ Option to have a not-for-profit Exhibitor Table for \$350, which allows two people in to sit at the table for the full conference (no session admission).

		<ul style="list-style-type: none"> ○ Plan to send delegates? Registration is \$400 for full conference. (Free registration for AAG members is to virtual sessions only) ○ Thoughts, suggestions, questions. Who will be attending operators, healthcare providers, united way, CORE Alberta, housing, SESS. Context of shifting more healthcare into the community. ○ Purchase a table, send a few people. Jessica, Dave, Kelly. AGNA could afford to send a few members ○ If there is a motion to approve, we can send in a form to register (Jennifer) ○ Two motions: one approving exhibitor table, one to sponsor delegates for in-person event (Judy Worrel) All in favour ● Alberta Continuing Care Association (ACCA) Conference. October 3-5, in Edmonton. <ul style="list-style-type: none"> ○ No exhibitor tables available (sold out in less than a day) ○ Plan to send delegates? Registration is \$1250 for non-member attendance; less if you work for a member organization. Student rate is \$350. Extra for reception and gala. ○ Things to consider : Kelly is going through student rate, others interested? ● CourAGE Roadmap for Action: We have been asked/invited to sign a virtual statement of support for the document, and invited to share the recommendations on social media (follow link for more information). <ul style="list-style-type: none"> ○ Is it reasonable that within a week we can get back to this email with a vote? Due August 16, 2023 ○ New roadmap for action- endorsement would be from AGNA, it is also on the newsletter for individuals to add their name as they wish ● Met with Lucy Reyes, of Philippine Canadian Nurses Association to draft a rough Terms of Reference to potentially share with AAN and other specialty groups to suggest how we work with each other. Would like to invite interested AGNA board members to get involved in this process. Plan to finish rough draft and invite other specialty groups to discuss and refine, then present to AAN. <ul style="list-style-type: none"> ○ What should this relationship look like? How do we develop this relationship to ensure that both sides are endorsed and satisfied. There was a connection there before with CRNA. ○ Perhaps we reach out with other specialty groups with AAN and how to approach them. We could invite those groups to the table to discuss how we create this collaboration. AAN will be at the education day with us. ● Plan to release a call for Honorary Members, to be sent early next week, and recognized at our Annual Education Day (please see attached form.) <ul style="list-style-type: none"> ○ Need the Board to determine how many members we are prepared to add to our official list, given the gap during pandemic years and delayed celebration of our 40th anniversary. The cost to AGNA is \$40 per year, which is our share of an annual membership fee. Still need to pay CGNA membership unless also an honorary member with that group. ○ Need to determine who will approve the member recognition – full board or a few delegates?
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- The number of honorary member (\$40/year each year AGNA would cover the membership) Is one enough or do we consider more people. Judy suggests not to put the number on it, confirm number of nominations first. This is an acknowledgment of the services that were provided over many years to AGNA. If 2 or 3 names come forward we could support multiple honorees.
- Second questions, who will vote on this? All board or a small committee to appoint the people that were nominated. If small amount, then via email circulation could work. By September 6th we should have the nominations.

Treasurer

- Anshu and Kelly were able to visit the bank and complete our records and update access.
- Annual report was completed for approval at AGM.
- Anshu to send annual accounting to the reviewers identified at the AGM. Thank you to Dave and Jason for volunteering!
- Bank balance was \$13,547.13 on August 3rd. Approximately \$2,700 still outstanding for cheques written but not processed.
- Notified by CGNA that membership cheque for just over \$5,300 is being mailed to treasurer in early August.
- Approximate bank balance after cheques outstanding are processed (both withdrawal and deposit) is \$15,000.
- Will need to discuss later in year whether to cash in our GIC that is mature in January, with value about \$15,000.
- To decide: should we close the account and move to another bank?
- Do we need to consider the budget for the Education day?

Secretary

- Jason taking on role from Dominika; working to set up a meeting to pass this on

Past President

- Edythe sends her regrets

Membership

- New membership lists sent by CGNA in late July. The number of AGNA members is steadily increasing.
- Toni to format and send chapter lists to each Chapter Chair.

Communications

		<ul style="list-style-type: none"> • Busy helping supporting education day, Judy outgoing and Dave coming in, and how the collaboration will go. Orientation will commence on the fall manager. • Things we wanted to achieve - website affiliations like AAN, finding balance, Alzheimer’s society. Reciprocal linking. • For Fall newsletter, let us know what you want included. • Who would you like to highlight a new member, Edyth was last time? Now, could we have Kelly, or Jennifer of Judy. • A linked-in video on how to put AGNA into your Linked in profile • We want to collect a bio for all board members and pictures and want to get this done in the next few months. <p>Education</p> <ul style="list-style-type: none"> • Response from Vendors has been slow. There are a lot of conferences on the go. Based on our financial situation, we could run a deficit, and pay for it. All the universities (deans of the faculties), and the polytechnic to ask them to be vendors, they are usually up for supporting. <p>Advocacy</p> <ul style="list-style-type: none"> ☐ No report <p>Edmonton Chapter</p> <ul style="list-style-type: none"> • Nadeth had to jump off. AGM went well. <p>Red Deer Chapter</p> <ul style="list-style-type: none"> • A meeting will be held in August to keep planning the Education Day. <p>Calgary Chapter</p> <ul style="list-style-type: none"> ☐ Jasmine sends her regrets.
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5	Meetings	<p>Future meetings and key dates:</p> <ul style="list-style-type: none"> • September – Saturday, Sept. 23rd Annual Education Day in Red Deer • October – Board meeting. 2nd Wednesday (Jason will send a poll to members to confirm a date) • November • December – Board meeting. 2nd Wednesday • January • February – Board meeting. 2nd Wednesday • March • April – tentative AGM
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	<ul style="list-style-type: none">• April- 2nd wednesday• May• June- 2nd wednesday• July• August- 2nd wednesday• Meeting closed at 20:49 pm
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