Access via Zoom. Minutes Recorded by:

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|  | Kelly Baskerville | President |  | Yvonne Appah | Advocacy |
|  | Edythe Andison | Past President |  | Nadeth Palmer | Chair Edmonton |
|  | Anshu Gupta | Treasurer |  | Catriona Blythe | Chair Red Deer |
|  | Cherryll de la Cruz | Education |  | Jasmine Hwang | Chair Calgary |
|  | Jason Woytas | Secretary |  | Dave Patterson | Co-Communications (incoming) |
|  | Brian Ward | Web Master |  | Jessica Wilson | Co-Communications |
|  | Toni Ma Chua | Membership |  | Vacant | President-Elect |
|  |  |  |  |  | **√ = Attended** |

Action Items are highlighted in yellow.

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|  | Topic | Information |
| 1 | Welcome and Intros  **3 min** | 1. Meeting Opened at: 2. Agenda: Approval by 3. Last meeting August 10th, 2023. Minutes Approval: |
| 2 | Previous Business  Actions: (highlighted) | **Annual Education Day (15 min)**   * Evaluation of September 2023 Education Day * Initial planning for 2024 Education Day |
| 3 | New Business  Actions: (Highlighted) | **Structure of Meetings for the next several meetings (Secretary) (3 min)**   * Reports/ info needed for decisions * Discussion time * Contact list   **Attendance at recent conferences/ meetings (President): (10 minutes)**   * Healthy Aging Summit Alberta * Alberta Continuing Care Association Conference * Alberta Association on Gerontology * CGNA * Alberta Association of Nurses |
| 4 | Reports  **30 minutes**  Actions:  (highlighted) | **Webmaster**  **Presiden**t  **Treasurer**  **Secretary**   * Jason will meet with Kelly in the next month to meet over requirements needed for not-for-profit associations in Alberta * Minutes from last 2 meetings uploaded to file manager, any previous minutes available please send to Jason for uploading (From 2022 to early 2023).   **Past President**  **Membership**  **Communications**  **Education**  **Advocacy**  **Edmonton Chapter**  **Red Deer Chapter**  **Calgary Chapter** |
| 5 | Meetings  **3 minutes** | **Future meetings and key dates:**   * As previously planned we were supposed to have a meeting in October, but occurred late * Given timing of next education day, do we want to have our next provincial meeting in December, February, and April? Or January, March, and May? |