Access via Zoom. Minutes Recorded by:

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|  | Kelly Baskerville | President |  | Yvonne Appah | Advocacy |
|  | Edythe Andison | Past President |  | Nadeth Palmer | Chair Edmonton |
|  | Anshu Gupta | Treasurer |  | Catriona Blythe | Chair Red Deer |
|  | Cherryll de la Cruz | Education  |  | Jasmine Hwang | Chair Calgary |
|  | Jason Woytas | Secretary |  | Dave Patterson | Co-Communications (incoming) |
|  | Brian Ward | Web Master |  | Jessica Wilson | Co-Communications |
|  | Toni Ma Chua | Membership |  | Vacant | President-Elect |
|  |  |  |  |  | **√ = Attended** |

Action Items are highlighted in yellow.

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|  | Topic | Information |
| 1 | Welcome and Intros**3 min** | 1. Meeting Opened at:
2. Agenda: Approval by
3. Last meeting August 10th, 2023. Minutes Approval:
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| 2 | Previous BusinessActions: (highlighted) | **Annual Education Day (15 min)*** Evaluation of September 2023 Education Day
* Initial planning for 2024 Education Day
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| 3 | New BusinessActions: (Highlighted) | **Structure of Meetings for the next several meetings (Secretary) (3 min)*** Reports/ info needed for decisions
* Discussion time
* Contact list

**Attendance at recent conferences/ meetings (President): (10 minutes)*** Healthy Aging Summit Alberta
* Alberta Continuing Care Association Conference
* Alberta Association on Gerontology
* CGNA
* Alberta Association of Nurses
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| 4 | Reports**30 minutes**Actions:(highlighted) | **Webmaster** **Presiden**t **Treasurer** **Secretary** * Jason will meet with Kelly in the next month to meet over requirements needed for not-for-profit associations in Alberta
* Minutes from last 2 meetings uploaded to file manager, any previous minutes available please send to Jason for uploading (From 2022 to early 2023).

**Past President** **Membership** **Communications** **Education** **Advocacy** **Edmonton Chapter** **Red Deer Chapter** **Calgary Chapter**  |
| 5 | Meetings**3 minutes** | **Future meetings and key dates:*** As previously planned we were supposed to have a meeting in October, but occurred late
* Given timing of next education day, do we want to have our next provincial meeting in December, February, and April? Or January, March, and May?
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